

**ILLINOIS
CRIMINAL JUSTICE
INFORMATION
AUTHORITY**



Meeting Notice

Budget Committee

Thursday, November 16, 2017, at 10:00 a.m.
Illinois Criminal Justice Information Authority
300 W. Adams, Suite 200, Large Conference Room
Chicago, Illinois, 60606

300 West Adams Street, Suite 200

Chicago, Illinois 60606

Phone: (312) 793-8550

Fax: (312) 793-8422

TDD: (312) 793-4170

<http://www.icjia.state.il.us>

Agenda

- Call to Order and Roll Call
 - 1. Minutes of the October 25, 2017 Budget Committee Meeting: p.2
 - 2. Justice Assistance Grants: p.10
 - A. Plan Adjustments: p. 10
 - B. Notice of Funding Opportunity: p. 20
 - 3. National Forensic Sciences Improvement Act: p.23
 - 4. Victims of Crime Act: p.34
 - 5. Public Comment
-
- Old Business
 - New Business
 - Adjourn

**Illinois Criminal Justice
Information Authority**

Elizabeth Robb
Chair

Patrick Delfino
Vice-Chair

John Maki
Executive Director

This meeting will be accessible to persons with disabilities in compliance with Executive Order #5 and pertinent State and Federal laws upon anticipated attendance. Persons with disabilities planning to attend and needing special accommodations should contact by telephone or letter Mr. John Klaer, Office of Administrative Services, Illinois Criminal Justice Information Authority, 300 West Adams Street, Suite 200, Chicago, Illinois 60606 (telephone 312/793-8550). TDD services are available at 312-793-4170.



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300 W. Adams Street • Suite 200 • Chicago, Illinois 60606 • (312) 793-8550

MINUTES

**ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY
BUDGET COMMITTEE MEETING**

October 25, 2017, at 1:00 p.m.
300 West Adams, Suite 200
Large Conference Room
Chicago, Illinois 60606

Call to Order and Roll Call

Budget Committee Chair Cynthia Hora called the meeting to order at 1:02 p.m. General Counsel Angie Weis called the roll.

Meeting attendance was as follows:

Budget Committee Member Attendance	Present	Telephone	Absent
Cook Co. Public Defender Amy Campanelli			X
Kathryn Dunne for Cook Co. Sheriff Tom Dart	X		
Nicole Kramer for Cook County State's Attorney Kimberly Foxx	X		
Cynthia Hora for Attorney General Lisa Madigan	X		
Pamela Paziopoulos			X
Jim O'Grady for Illinois State Police Director Leo Schmitz	X		
Jennifer Vollen-Katz	X		
Paula Wolff	X		
Other Authority Member Attendance	Present	Telephone	Absent
Illinois Department of Corrections Director John R. Baldwin			X
McLean Co. Public Defender Carla Barnes	X		
Cook County Circuit Court Clerk Dorothy Brown			X
State's Attorney's Appellate Prosecutor's Office Director Patrick Delfino		X	
Illinois Law Enforcement Training and Standards Board Director Brent Fischer			X
Chicago Police Department Superintendent Eddie Johnson			X
DeKalb County Circuit Court Clerk Maureen Josh	X		
Effingham County State's Attorney Bryan Kibler			X

Peoria County Sheriff Michael McCoy			X
Peoria Police Chief Jerry Mitchell			X
State Appellate Defender's Office Director Michael J. Pelletier			X
Cook County Board President Toni Preckwinkle			X
Authority Chair Hon. Elizabeth Robb		X	
Illinois Department of Public Health Director Nirav Shah			X
Illinois Department of Children and Family Services Director Beverly Walker			X

Also in attendance were:

ICJIA Research and Analysis Unit Director Megan Alderden
 ICJIA Program Specialist Maureen Brennan
 James Chadd, State Appellate Defender's Office
 ICJIA Executive Assistant Caitlin Delong
 ICJIA Strategic Policy Advisor Reshma Desai
 ICJIA Federal & State Grants Unit Associate Director Kevin Givens
 ICJIA Program Supervisor Shataun Hailey
 ICJIA Program Supervisor Shai Hoffman
 Rick Krause, Illinois Department of Corrections
 ICJIA Federal & State Grant Unit Administrative Assistant Jude Lemrow
 ICJIA Executive Director John Maki
 ICJIA Program Supervisor Ron Reichgelt
 ICJIA Program Supervisor Greg Stevens
 ICJIA General Counsel Angie Weis
 Chief Barbara West, Chicago Police Department
 Other Authority staff members and guests

Opening Remarks

Executive Director Maki said that he attended a meeting of the Illinois Audit Commission regarding the closure of the Community Violence Prevention Program and the Neighborhood Recovery Initiative audits. He said that questions were raised as to ICJIA's efforts to prevent the issues uncovered in those audits. He said that given ICJIA's structure, the administrative details of proposed grants are attended to before grants are recommended to the Budget Committee for designations. He said that the Budget Committee should concern itself with higher level review of ICJIA activities.

Executive Director Maki said that state grant programs, unlike federal grant programs, can be difficult to manage because there is often little or no lead time and staff has little opportunity to prepare when state government makes program funding available. In July, ICJIA received a new item in its General Revenue budget for Community-Based Violence Intervention and Prevention (CBVIP) programs. While staff had not been prepared for the receipt of funding for a new program of that size, Program Supervisor

Shai Hoffman and other ICJIA staff put forth a tremendous effort to develop CBVIP designation recommendations that are included in the materials for this meeting.

1. Minutes of the September 28, 2017, Budget Committee Meeting

Motion: Ms. Kramer moved to approve the minutes of the September 28, 2017, Budget Committee Meeting. Ms. Vollen-Katz seconded the motion.

Ms. Kramer said that the motion described in the fourth paragraph on Page 4 of the minutes should read (corrections in *italics*):

“Ms. Kramer moved to approve the recommended SFY18 IFVCC designations. Ms. Wolff seconded the motion and the motion passed by unanimous voice vote. *Ms. Vollen-Katz said that she voted yes with the caveat the she would not do so again without first knowing who all of the stakeholders are for each designation.*”

Ms. Kramer said that the second sentence of the fourth paragraph on Page 5 of the minutes should read (corrections in italics):

“Staff should be *trusted* regarding the allowability...”

Vote: The motion passed by unanimous voice vote.

2. Community-Based Violence Intervention and Prevention

Notice of Funding Opportunity

Program Supervisor Shai Hoffman called attention to a memo dated October 25, 2017, on page 9 of the meeting materials regarding SFY18 funding for the Community-Based Violence Intervention and Prevention (CBVIP) programs. He said a Notice of Funding Opportunity for CBVIP programs was released on July 19, 2017. He said 71 applications for funding were submitted. He described the application scoring and selection process. He said that applicants were allowed to request funding amounts between \$100,000 and \$1 million.

Ms. Hora said that setting minimum funding amounts can cause problems for smaller agencies because some agencies might not need the minimum amount to effectively implement or support a program.

Mr. Hoffman said that budget details of individual CBVIP grant agreements were still being negotiated at the time of this meeting and may be revised downward from the amounts recommended for designation.

Ms. Hora said that ICJIA has an obligation to consider opportunities on a statewide basis. Perhaps technical assistance should be made available to the smaller agencies who lack the personnel or expertise to craft a competitive application.

Recommended Designations

Associate Director Givens called attention to the table on page 1 of the memo describing maximum recommended designation amounts that would likely result in budgets and agreements for lower amounts during the pre-award process. He said staff recommended designating \$6,840,000 in SFY18 funds to 14 entities to support programs that combat community violence. He said that the entities in the table on page 2 of the memo would only receive an award if there are funds available once award amounts are reduced for the agencies listed on the table on page 1.

Motion: Ms. Dunne moved to approve the recommended SFY18 CBVIP designations. Ms. Vollen-Katz seconded the motion.

Ms. Hora said that the materials presented in support of the CBVIP program appeared to be similar to the materials that had been presented in support of the Neighborhood Recovery Initiative (NRI). She said that she had concerns about effectively being asked to trust staff's discretion without having questions answered, particularly as no budget information has been provided. She requested being on the record as not believing that the Budget Committee should simply rubber-stamp everything; as believing that the committee has a duty to review specific things and ask questions; as believing that two to three sentences is rarely sufficient to describe designation proposals in the hundreds of thousands of dollars; and she said that more time was needed for board members to review the materials. She called attention to the text on Page 10 of the memo describing the Springfield Urban League and said that she would have a hard time approving funds to support community block parties because that sounds like the sort of thing on which NRI grantees spent funds. She said that providing funds for employment opportunities can yield dubious results. She said that as a Budget Committee member, she was concerned about the lack of detail for some of the recommended designations. She said that she needed more information on recommendations to designate millions of dollars on programs that are likely to be heavily scrutinized.

Ms. Wolff said that she considers the role of ICJIA to be defining desired outcomes and granting money to achieve those outcomes and then measuring whether or not those outcomes have been met. She said that the language in the meeting materials is important, but not as important as the guarantee from staff and the reviewers that the outcomes described in the NOFO are met and that there is a rigorous evaluation and data collection process so that we will be able, as Budget Committee members, to have assurances that the stated goals have been met. A well-crafted application does not necessarily translate into a desired outcome. She said that she would rely on staff and on the reviewers to recommend for designation programs that they feel confident about with regard to the likelihood of said programs achieving the outcomes described in the NOFO per the information submitted in their applications. She said that there is an inherent degree of risk involved in issuing any grant, but it is the fiduciary responsibility of the Budget Committee to ask the staff questions about their confidence in their recommendations and to ask about the processes and timing of outcome measurements.

Ms. Barnes said that she appreciated Ms. Wolff's comments because, for example, block parties are a good way to conduct outreach in certain communities.

General Counsel Weis said that funds supporting block parties would only be used for specific allowable purposes in support of the goals stated in the NOFO. Block parties can be critical to performing this kind of work.

Executive Director Maki said that it is not realistic to expect staff to produce in-depth recommendation reports that provide a lot of specific details given the timeframe with which they had; from having the funds announced on short notice in July through processing a notice of funding opportunity to presenting designation recommendations. He said that the Budget Committee best serves the interests of ICJIA by asking high-level questions and trusting staff to handle grant-specific detail issues.

Ms. Vollen-Katz said that the board's role should be to oversee process and the board should recognize that staff has subject-matter expertise that should be trusted. With regard to the audit findings, she noted that ICJIA is now under different leadership and grant-making is now subject to rules set forth in the Grant Accountability and Transparency Act.

Discussion ensued regarding the details of specific designation recommendations.

Executive Director Maki encouraged board members to call the appropriate members of ICJIA's executive staff with any question that they might have regarding future meeting materials so that staff can be better prepared to respond at the Budget Committee meetings.

Vote: The motion passed by unanimous voice vote with an abstention by Ms. Hora.

3. Victims of Crime Act

Associate Director Givens called attention to a memo dated October 25, 2017, regarding the FFY16 Victims of Crime Act (VOCA) Plan Adjustments. He said that in keeping with the priorities identified by the Victim Services Ad Hoc Committee, staff recommended designating \$7,444,293 in FFY16 funds to the entities described in the chart on Page 1 of the memo to support programs that combat community violence. He called attention to the line item in the chart for the recommended designation to Hektoen Institute, marked with an asterisk (*), and he said that at the time that this memo was written, there were still unresolved issues regarding the contract negotiation, therefore, no Grant Recommendation Report was included in the materials for Hektoen Institute. He said that staff recommended approving the designation to Hektoen Institute with the caveat that the designation's approval would be contingent on the resolution of said contract issues. He said that staff requested permission to rescind this designation if the contract issues are not resolved by December 1, 2017. He said that

staff will provide the Hektoen Institute Grant Recommendation Report at the November 16, 2017 Budget Committee meeting.

General Counsel Weis recommended removing the Hektoen Institute line item designation recommendation from the list of items under consideration in this agenda item. She suggested postponing the Hektoen Institute designation recommendation until the Budget Committee meeting scheduled for November 16, 2017 when it could be properly presented with the necessary background information.

ICJIA Strategic Policy Advisor Reshma Desai said that the issue with the Hektoen designation revolves around contractual issues between Hektoen and Stroger Hospital. She said ICJIA's legal staff wants to ensure that Hektoen is the entity responsible for fiscal and programmatic oversight of the grant.

Motion: Ms. Vollen-Katz moved to approve the recommended FFY16 VOCA designations, with the exception of the recommended designation to the Hektoen Institute. She said it would be removed from this list of designations and presented for approval at the November 16, 2017, Budget Committee meeting. Ms. Kramer seconded the motion.

Ms. Hora said that there is a lot of misinformation regarding compensation programs. She volunteered her staff to assist in conducting training sessions for new VOCA grantees so that they have a good understanding of compensation.

Vote: The motion passed by unanimous voice vote.

4. Justice Assistance Grants

Associate Director Givens called attention to a memo dated October 25, 2017, regarding the FFY14 and FFY16 Justice Assistance Grant (JAG) Plan Adjustments. He said that at the July 27, 2017, Budget Committee meeting, the committee acted to reduce the FFY14 Justice Assistance Grant designation of \$331,569 to the Illinois Department of Corrections (IDOC) for its Community-Based Residential Treatment for Adults program by \$317,902, resulting in a revised designation of \$13,667. The funds were later reprogrammed.

He said staff had since learned that this designation reduction request was made in error; the designation should have been reduced by \$13,667 for a revised designation of \$317,902. Staff now recommends designating \$304,235 in FFY14 funds to IDOC to restore the designation to its correct amount of \$317,902. To make \$304,235 in FFY14 funds available to restore the IDOC's designation, he said staff recommended rescinding the \$420,000 designation of FFY14 funds made to Haymarket Center at the July 27, 2017, Budget Committee meeting for its Women's Residential Treatment program. He said staff recommended re-designating the \$420,000 for Haymarket's program using FFY16 funds. This would result in \$115,765 in FFY14 funds being made available for future programming, he said.

Motion: Ms. Wolff moved to approve the recommended FFY14 and FFY16 JAG plan adjustments. Ms. Vollen-Katz seconded the motion. The motion passed by unanimous voice vote, with a recusal by Ms. Dunne.

5. Violence Against Women Act

Associate Director Givens called attention to a memo dated October 25, 2017, regarding the FFY12 Violence Against Women Act (VAWA) Plan Adjustments. He said that the Chicago Metropolitan Battered Women's Network conducts a centralized training program for Chicago-area domestic violence agencies that, each quarter, provides five 40-hour domestic violence training services to between 25 and 35 service providers and 15 advanced and specialized training services to between 150 and 200 service providers. He said staff recommended a designation of \$21,194 in FFY12 discretionary Violence Against Women Act funds to the Chicago Metropolitan Battered Women's Network to continue this program for an additional 12 months.

Motion: Ms. Dunne moved to approve the recommended FFY12 VAWA plan adjustment. Ms. Kramer seconded the motion. The motion passed by unanimous voice vote.

6. Violence Against Women Act – Sexual Assault Service Program

Associate Director Givens called attention to a memo dated October 25, 2017, regarding the FFY17 Violence Against Women Act – Sexual Assault Services Program (VAWA SASP) Plan Introduction. He said that the FFY16 VAWA SASP award to Illinois was \$531,869 and \$26,593 of that was set aside for administration purposes. He said the designations recommended in this memo and future designations will be consistent with the priorities set forth in the FFY17-FFY20 VAWA Multi-Year Plan. He said on January 10 and 11, 2017, ICJIA convened the Victim Service Ad Hoc Committee (VSAHC) to review past priorities and define new ones for the use of STOP VAWA funds. He explained he VSAHC recommended using FFY17-FFY20 VAWA funds principally to continue to support successful programs previously funded through VAWA. The Sexual Assault Services Formula Grant Program directs grant dollars to states and to assist them in supporting rape crisis centers and other nonprofit, nongovernmental organizations that provide core services, direct intervention, and related assistance to victims of sexual assault, he said.

He said staff recommended designating \$505,276 in FFY17 VAWA SASP funds to the ICASA to be subgranted to ICASA's partner agencies through a request-for-proposals process. Due to the delayed receipt of this federal award, staff requested making the designation retroactive to August 1, 2017, he said.

Motion: Ms. Dunne moved to approve the recommended FFY17 VAWA SASP plan introduction. Ms. Wolff seconded the motion.

Associate Director Givens said that ICASA will submit the request for proposals that it develops to ICJIA for approval. ICASA has its own internal review process and, upon completion of which, ICASA will submit to ICJIA a list of grant awardees. ICJIA staff will conduct site visits at ICASA to ensure that ICASA is properly monitoring its grantees, he said. ICJIA staff can monitor ICASA's grantees if staff feels that it would be necessary, he said.

General Counsel Weis said that ICJIA must approve of ICASA's monitoring processes, policies, and procedures.

The motion passed by unanimous voice vote.

Public Comment

None.

Old Business / New Business

None.

Adjourn

Motion: Ms. Vollen-Katz moved to adjourn the meeting. Ms. Kramer seconded the motion and the motion passed by unanimous voice vote. The meeting was adjourned at 2:25 p.m.



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MEMORANDUM

TO: Budget Committee Members

FROM: Kevin Givens, Associate Director, Federal & State Grants Unit

Date: November 16, 2017

RE: Federal Fiscal Year 2014 Justice Assistance Grants Plan Adjustment
Federal Fiscal Year 2016 Justice Assistance Grants Plan Adjustment

DESIGNATION REDUCTIONS

The table below describes funds recently returned to ICJIA. Staff recommends making these funds available for future programming.

Designee / Program	Reason for Lapse / Rescission	FFY14
Be Well Partners in Health / Mental Health Discharge Coordination	Personnel expenses less than originally budgeted.	\$18,600
Cook County / Human Trafficking Task Force	Personnel issues.	\$28,305
McDermott Center (Haymarket) / Women's Residential Treatment	Personnel issues.	\$61,777
Winnebago County / Center of Excellence	Grant-funded employee retired.	\$11,426
Total:		\$120,108

RECOMMENDED DESIGNATIONS

At its August 18, 2017, and September 16, 2017, meetings, the Budget Committee designated funding to four jurisdictions selected through the competitive Partnerships and Strategies to Reduce Violent Crime Request for Proposals. The Year One designations supported research-informed planning to identify the drivers of violent crime in each jurisdiction through the formation of local multi-disciplinary teams (MDTs) and the use of community surveys, the Scanning, Analysis, Response and Assessment (SARA) process, and other analytical tools.

Staff is recommending the following designations to these jurisdictions to complete these planning initiatives and begin implementation of focused deterrence strategies that closely target those offenders at highest risk of reoffending, offering social supports and

imposing swift, certain and fair sanctions for non-compliance. These designations support ongoing research partner contracts as well as salaries for local program coordinators and community-based program navigators who facilitate offender call-In meetings and foster offender participation.

The recommended designations are described here:

Agency	FFY14 Designation	FFY16 Designation
City of Champaign		\$159,303
City of Peoria		\$160,983
Rockford Metropolitan Agency for Planning (RMAP)		\$167,627
City of Springfield	\$197,313	
Sub-Total	\$197,313	\$487,913
	Total	\$685,226

Staff will be available at the meeting to answer any questions.

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Program Name: Partnerships and Strategies to Reduce Violent Crime – City of Champaign
Funding Source: FFY16 Justice Assistance Grant: \$159,303; No Match
Agency Budget: \$129.8 Million for FY17/18
Request Type: Request for Proposal Continuation Funding

Program Description

The purpose of the Partnerships and Strategies to Reduce Violent Crime Program is to reduce violent crime and strengthen the relationship between law enforcement and communities. Initial grants for Year One were awarded for the assessment process. During the second year of funding, the program will begin to implement the plan developed in Year One.

Program Activities

This program supports local multi-disciplinary teams (MDT) consisting of the city mayor, law enforcement, local and federal prosecutors, community corrections (probation, parole) and community stakeholders to enhance effective working relationships with community, criminal justice and social service agencies. During Year Two, the training and implementation phase of this program, funds may be allocated to:

1. A full-time Project Manager to continue to coordinate MDT activities, community participation and overall program activities.
2. A part-time licensed clinical psychologist to provide individuals with cognitive behavioral therapy sessions and mental health support to ex-offenders.
3. A research partner to assist the MDT in conducting process evaluation to access how the program is being implemented and outcome evaluation to access the effectiveness of the program and its impact on reducing gun violence the community.
4. Travel within Illinois to attend regional networking and information sharing events.

Goals

To reduce group-related violent crime through strengthened governmental collaboration and increased trust between law enforcement and the communities they serve.

Priorities

This program addresses the Justice Assistance Grant Law Enforcement priority of “support[ing] programs which provide law enforcement agencies throughout the state with the necessary means to deter, combat, and investigate crime through strategies, staffing, training, and equipment that promotes public safety and the common good.”

Funding Prospectus

This program satisfied all program and administrative requirements in the first year of three possible years of funding under a request for proposals issued in 2016. Contingent on continued performance and the availability of funds, the program may be recommended for up to 12 months of additional funding.

Budget Detail

Personnel: Full-time Program Manager	\$65,000
Fringe: Full-time Program Manager fringe	\$24,973
Travel: Lodging, per diem, and local mileage reimbursement for four required all-sites meetings	\$4,920
Equipment	\$0
Supplies: Office supplies, training material, printing and photocopying expenses	\$3,400
Contractual:	\$61,010
Research Partner (\$18,900.00)	
Licensed Clinical Psychologist (\$38,400.00)	
Venue for Call-ins and Community Engagement Events (\$510)	
Venue for Call-in Participants to receive mentoring, support, and therapy sessions (\$3,200.00)	
Total:	\$159,303

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Program Name: Partnerships and Strategies to Reduce Violent Crime – City of Peoria

Funding Source: FFY16 Justice Assistance Grant:\$160,983; No match

Agency Budget: \$199.5 Million (FY18)

Request Type: Request for Proposal Continuation Funding

Program Description

The purpose of the Partnerships and Strategies to Reduce Violent Crime Program is to reduce violent crime and strengthen the relationship between law enforcement and communities. Initial grants for Year One were awarded for the assessment process. During the second year of funding, the program will begin to implement the plan developed in Year One.

Program Activities

This program supports local multi-disciplinary teams (MDT) consisting of the city mayor, law enforcement, local and federal prosecutors, community corrections (probation, parole) and community stakeholders to enhance effective working relationships with community, criminal justice and social service agencies. During Year Two, the training and implementation phase of this program, funds may be allocated to:

1. A full-time project manager to continue to coordinate MDT activities, community participation and overall program activities.
2. A full-time public health fellow to conduct spider analysis on victims, witnesses, and perpetrators of violence to analyze their relationships and identify possibilities for intervention and prevention of violence.
3. A research partner to assist the MDT in conducting process evaluation to access how the program is being implemented and outcome evaluation to access the effectiveness of the program and its impact on reducing gun violence the community.
4. Travel within Illinois to attend regional networking and information sharing events.

Goals

To reduce group-related violent crime through strengthened governmental collaboration and increased trust between law enforcement and the communities they serve.

Priorities

This program addresses the Justice Assistance Grant Law Enforcement priority of “support[ing] programs which provide law enforcement agencies throughout the state with the necessary means to deter, combat, and investigate crime through strategies, staffing, training, and equipment that promotes public safety and the common good.”

Funding Prospectus

This program satisfied all program and administrative requirements in the first year of three possible years of funding under a request for proposals issued in 2016. Contingent on continued performance and the availability of funds, the program may be recommended for up to 12 months of additional funding.

Budget Detail

Personnel: FTE Public Health Fellow and FTE Program Manager of which 84% salary is paid by local contributions and 16% salary paid by JAG funds	\$66,035
Fringe: FTE Public Health Fellow fringe and 16% fringe of Program Manager paid by JAG Funds.	\$39,619
Travel: Lodging, per diem, and local mileage reimbursement for four required all-sites meetings	\$3,879
Equipment: Spider Analysis software program for new Public Health Fellow	\$8,540
Supplies: Office Supplies	\$428
Contractual: Research Partners (\$42,482.00)	\$42,482
Total:	\$160,983

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Program Name: Partnerships and Strategies to Reduce Violent Crime – City of Springfield

Funding Source: FFY16 Justice Assistance Grant: \$197,313; No Match

Agency Budget: \$272.6 Million (FY16)

Request Type: Request for Proposal Continuation Funding

Program Description

The purpose of the Partnerships and Strategies to Reduce Violent Crime Program is to reduce violent crime and strengthen the relationship between law enforcement and communities. Initial grants for Year One were awarded for the assessment process. During the second year of funding, the program will begin to implement the plan developed in Year One.

Program Activities

This program supports local multi-disciplinary teams (MDT) consisting of the city mayor, law enforcement, local and federal prosecutors, community corrections (probation, parole) and community stakeholders to enhance effective working relationships with community, criminal justice and social service agencies. During Year Two, the training and implementation phase of this program, funds may be allocated to:

1. A full-time project manager to continue to coordinate MDT activities, community participation and overall program activities.
2. a full-time outreach coordinator as a central point person responsible for assessment, mentorship assignment, and tracking of services for individuals as they move through the social services.
3. a part-time mentoring coordinator to manage a team of mentors familiar with the at-risk community and coordinate mentoring services for individuals.
4. A research partner to assist the MDT in conducting process evaluation to access how the program is being implemented and outcome evaluation to access the effectiveness of the program and its impact on reducing gun violence the community.
5. Travel within Illinois to attend regional networking and information sharing events.

Goals

To reduce group-related violent crime through strengthened governmental collaboration and increased trust between law enforcement and the communities they serve.

Priorities

This program addresses the Justice Assistance Grant Law Enforcement priority of “support[ing] programs which provide law enforcement agencies throughout the state with the necessary means to deter, combat, and

investigate crime through strategies, staffing, training, and equipment that promotes public safety and the common good.”

Funding Prospectus

This program satisfied all program and administrative requirements in the first year of three possible years of funding under a Request for Proposal issued in 2016. Contingent on continued performance and the availability of funds, the program may be recommended for up to 12 months of additional funding.

Budget Detail

Personnel	\$0
Fringe	\$0
Travel: Lodging, per diem, and local mileage reimbursement for four required all-sites meetings	\$3,975
Equipment	\$0
Supplies: Office supplies and computer with software for new Outreach Coordinator	\$1400
Contractual : Program Manager (\$53,625) Mentoring Coordinator (\$22,688) Outreach Coordinator (\$53,625) Research Partner (\$62,000)	\$191,938
Total:	\$197,313

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Program Name: Partnerships and Strategizes to Reduce Violent Crime / Rockford Metropolitan Agency for Planning (RMAP)

Funding Source: FFY16 Justice Assistance Grant \$166,992; No match

Agency Budget: City of Rockford: \$253.5 Million (FY16)

Request Type: Request for Proposal continuing funding

Program Description:

During the second year of funding, the RMAP Partnerships and Strategizes to Reduce Violent Crime program will begin to implement the plan developed in Year One.

Program Activities:

During Year Two, a navigator will be hired to coordinate monthly offender call-in meetings, work with community service providers, parole and probation and program participants to help them connect to community-based services, and provide regular case by case feedback to the multi-disciplinary team (MDT) operations group. The contractual research partner will produce process and sanctions guideline tools for partner agencies, and conduct a process evaluation to measure the program fidelity to the model. The program manager will continue to coordinate MDT activities, community participation, and overall program activities.

Goals:

To reduce group-related violent crime through strengthened governmental collaboration and increased trust between law enforcement and the communities they serve.

Priorities:

This program incorporates many of the Authority's Guiding Principles, including Legitimacy, Strengthening Communities, Prevention, Research Informed and Collaboration principles. For example, the jurisdiction will be strengthening trust with the communities they serve (legitimacy); engaging community members in several ways (strengthening communities); identifying and focusing on the few individuals responsible for most violent crime and notifying these individuals of the consequences of future criminal activity (prevention); utilization of the Scanning, Analysis, Response and Assessment (SARA) model ensures that crime data and community input (research informed); and finally, all of the grant activities require a high degree of intra and interagency partnership (collaboration).

Funding Prospectus

This program satisfied all program and administrative requirements in the first year of three year possible years of funding under a Request for Proposal issued in 2016. Contingent on continued performance and the availability of funds, the program may be recommended for up to 12 months of additional funding.

Budget Detail

Personnel: 1.68 FTE staff, Program Coordinator and Program Navigator	\$77,882
Fringe Benefits: 1.68 FTE staff	\$23,010
Travel: Local mileage reimbursement for client support and required all-site meetings	\$247
Supplies: Office supplies; laptop for new Navigator, related software and wireless service, cell phone charges.	\$2,899
Contractual: Research partner sub-contract.	\$50,500
Indirect costs @ 10% of MTDC	\$12,904
Total:	\$166,992

RMAP Budget (not including this designation)

Personnel/Fringe Benefits	\$244,000
Travel	\$4,000
Supplies	\$3,050
Equipment	\$0
Contractual: Rent; IT/communications; utilities; janitorial services; audit; insurance	\$39,150
Total:	\$290,200



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MEMORANDUM

TO: Budget Committee Members

FROM: Kevin Givens, Associate Director, Federal, & State Grants Unit

DATE: November 16, 2017

RE: **Justice Assistance Grants - Court Programs Notice of Funding Opportunity**

Court Programs Notice of Funding Opportunity

At the February 24, 2017, Budget Committee meeting, staff laid out a plan to issue a series of Justice Assistance Grant (JAG) notices of funding opportunity.

Strategic Areas	NOFO Released	Program start
Law Enforcement Response to Narcotics	Second Quarter 2017	Fourth Quarter 2017
Court Programs	First Quarter 2018	Third Quarter 2018
Correctional Programs	Second Quarter 2018	First Quarter 2019

The three-track Law Enforcement Response to Narcotics NOFO was issued in late March and the funded programs commenced on schedule on October 1, 2017. The next NOFO to be issued will be for court programs. Staff is requesting that \$1.35 million in available JAG funds from the FFY14, FFY15, and FFY16 awards is set aside to issue a NOFO in the first quarter of 2018 that will solicit applications in three funding areas. This three-pronged strategy is designed to offer mid-system agencies resources for planning, operations, and implementation of new plan-based programming. The following chart indicates how the funds will be earmarked by funding category.

Program Category	Earmark
Operational Effectiveness	\$600,000
Planning	\$250,000
Plan-based EBP Projects	\$500,000
Total	\$1,350,000

Applications received through this NOFO will be scored by three person teams of ICJIA staff and subject matter experts following the ICJIA's GATA-compliant merit-based review process. Staff will be recommending specific program designations at a future Budget Committee

meeting. Staff requests permission to shift unused earmarked funds between categories to maximize the use of funds to support as many successful applications as possible.

1. Operational Effectiveness

Budget reductions and rising personnel costs have left many agencies across the state without the resources necessary to adequately staff critical criminal justice operations. The funding opportunity will earmark \$600,000 for grants supporting the operational effectiveness of prosecution and public defense functions.

Both local and state agencies that are current JAG recipients will be eligible to apply under this funding category. Applicants will be required to demonstrate effectiveness of and the ongoing need for their program. Funding minimum and maximum values will be based on the population served according to the following standards:

Population of Area Served	Minimum Award	Maximum Award
1 - 499,999	\$40,000	\$75,000
500,000 - 1,499,999	\$40,000	\$125,000
1,500,000 - 4,999,999	\$40,000	\$175,000
5,000,000 +	\$40,000	\$225,000

2. Planning

Research supports the value of planning among local criminal justice stakeholders to better coordinate and implement evidence-based criminal justice interventions. Whether aiming to provide cost-effective alternatives to incarceration, target recidivism, or otherwise improve criminal justice practices, local actors are often the best positioned to address local criminal justice problems in a systematic fashion.¹

ICJIA has fostered development of local planning processes that use research to maximize the effectiveness of local crime reduction efforts through a number of funding streams, including the JAG Partnerships and Strategies to Reduce Violence Crime programs, Adult Redeploy Illinois, and the County Coordinating Councils technical assistance initiative. The proposed NOFO will earmark \$250,000 for grants ranging from \$25,000 to \$50,000 to support cooperative local planning processes to identify the drivers of local crime, and the programs to address the identified problems. The NOFO will specify required planning activities and participation, and will include resources such as planning models, plan templates, and suggested planning tools such as the Scanning, Analysis, Response, and Assessment (SARA) process. Applicants will be required to demonstrate the jurisdiction's readiness to undertake required activities.

¹Pew-MacArthur Results First Initiative, (2014, November), Evidence-based policymaking: a guide for effective government. Retrieved from <http://www.pewtrusts.org/~media/assets/2014/11/evidencebasedpolicymakingaguideforeffectivegovernment.pdf>

3. Plan-based Implementation Projects -- Series 1

Research and experience indicates that programs developed through a coordinated planning process have a better chance at achieving long-term sustainability and expansion because program planning and development in that manner involves a wider-range of criminal justice stakeholders.² The planning process may involve activities including, but not limited to, data analysis and collection, assessment of services offered, and developing pilot programs.

\$500,000 will be earmarked to support the implementation of prosecution and public defense projects identified through a local planning process as addressing local criminal justice issues. Applicants will be required to describe the planning process as well as the findings and data that demonstrate the need for the requested program funding. Awards will range from a minimum of \$25,000 to a maximum of \$250,000. In order to foster statewide access to implementation funding, the highest scoring application in each of five regions of the state will be funded. Any remaining funds will be recommended to support the next highest scoring applications.

JAG NOFO Timeline

As detailed below, staff anticipate posting a NOFO for corrections-based programs third quarter of 2018. In addition, staff anticipate requesting a set aside for a second implementation NOFO in the third quarter of 2019 that will be open to law enforcement, prosecution, defense, and corrections agencies.

Activity	Date
Courts NOFO released	First Quarter 2018
Applications submitted to the Authority	Second Quarter 2018
Merit-based Review process completed; Designations recommended considered by Budget Committee	Second Quarter 2018
Courts operations, planning and plan-based implementation programs begin	July 2018
Corrections NOFO issued	Third Quarter 2018
Applications submitted to the Authority	Fourth 2018
Merit-based Review process completed; Designations recommended considered by Budget Committee	Fourth 2018
Corrections programs begin	January 2019
Series II Plan-based implementation NOFO released	Third Quarter 2019
Series II applications submitted to the Authority	Fourth 2019
Series II Merit-based Review process completed; Designations recommended considered by Budget Committee	Fourth 2019
Series II implementation programs begin	January 2020

Staff will be available at the meeting to answer questions.

² Cushman, R. (2002). Guidelines for developing a criminal justice coordinating committee. National Institute of Corrections, Bureau of Justice Assistance. Retrieved from <https://s3.amazonaws.com/static.nicic.gov/Library/017232.pdf>



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MEMORANDUM

TO: Budget Committee Members

FROM: Kevin Givens, Associate Director, Federal & State Grants Unit

DATE: November 16, 2017

**RE: FFY17 National Forensic Sciences Improvement Act Plan
Introduction**

On September 29, 2017, the ICJIA received the FFY17 National Forensic Sciences Improvement Act (NFSIA) award to Illinois in the amount of \$307,162. Staff requests permission to make designations at this time. Once administrative costs are removed, \$284,492 is available for programming.

Recommended Designations

NFSIA funds are used to improve the quality and timeliness of forensic science and medical examiner/coroner's office services, including services provided by laboratories operated by the State and/or units of local government. Among other things, funds may be used to eliminate backlogs in the analysis of general forensic evidence or to train and employ forensic laboratory personnel and medicolegal death investigators to eliminate such backlogs.

NFSIA funds may only be used by a forensic science laboratory system, medical examiner's office, or coroner's office that uses generally accepted laboratory practices and procedures established by accrediting organizations or appropriate certifying bodies and has received accreditation.

Staff proposes using FFY17 NFSIA funding to improve the quality and timeliness of forensic science at the Cook County Medical Examiner's Office and nine crime labs across Illinois. These improvements will be made through agreements with the DuPage County Crime Lab, the Northeastern Illinois Regional Crime Lab, the Office of the Cook County Medical Examiner, and the Illinois State Police.

Staff recommends the following NFSIA FFY17 designations.

Facility	NFSIA FFY16
Cook County Medical Examiner	\$28,449
DuPage County Crime Lab	\$28,449
Illinois State Police (7 labs @ \$28,449 each)	\$199,145
Northeastern Illinois Regional Crime Lab	\$28,449
Illinois Criminal Justice Information Authority - Administration	\$22,670
Total:	\$307,162

See the attached Grant Recommendation Report for further detail.

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Program Name: **Laboratory Information Management System Upgrade Program**
- Cook County Medical Examiner's Office

Funding Source: **FFY17 National Forensic Science Improvement Act: \$28,449.00; No match requirement**

Agency Budget: **\$14,195,795 (2017)**

Request Type: **ICJIA Initiative**

Program Description

The Laboratory Information Management System (LIMS) Upgrade Program of the Cook County Medical Examiner's Office (CCMEO) will involve contractual work with an outside vendor to initiate alterations to the current digital case management system to enhance the real-time population of data, streamline data entry with minimal correction, and expedite the uploading of documents and reports. New vital case information will be added to the digital files and upgrades will hasten the retrieval of data in the system that is currently difficult to extract from case files. LIMS upgrades also will integrate the CCMEO's digital system with outside systems, including the outsource toxicology laboratory and the Cook County website, which will promote information availability between systems and users.

Program Activities

The existing CCMEO's LIMS was installed in 2014 and requires upgrades since deficiencies within the system have been identified. Upon receipt of grant funds, a vendor will be notified and implementation strategies will be discussed regarding upgrading the system. An upgraded LIMS will enhance data entry/retrieval from the system and will enable LIMS to interface with other outside digital systems that operate in conjunction with the CCMEO, such as the outsource toxicology laboratory and the Cook County website. An upgraded LIMS will enable toxicology reports to be uploaded into the digital case files in a timely fashion and the community will be able to view information relevant to their concerns on the Cook County website.

Goals

Goal	Objective	Performance measure
1) Improve data entry and data retrieval from LIMS	1A) Enhance the real-time population of data within the LIMS. 1B) Streamline data entry with minimal correction. 1C) Include new pertinent case data within LIMS. 1D) More easily retrieve case data within LIMS.	1A) Improve efficiency of CCMEO operations. 1B) Assist local public health agencies, the public, and other outside entities with acquiring accurate and thorough statistical data required to analyze trending issues within the community.
2) Integrate LIMS with outside systems	2A) Expedite the uploading of documents and reports from outside systems (the outsource toxicology laboratory) into LIMS. 2B) Expedite the uploading of information from LIMS to outside systems (the outsource toxicology laboratory and Cook County website).	2A) Maintain NAME accreditation. 2B) Improve efficiency of CCMEO operations. 2C) Assist local public health agencies, the public, and other outside entities with acquiring accurate and thorough statistical data required to analyze trending issues within the community.

Priorities

The LIMS needs to operate accurately and efficiently to ensure that the CCMEO can maintain accreditation by the National Association of Medical Examiners (NAME). Achieving and maintaining NAME accreditation signifies to the public that the CCMEO is performing at a high level of competency and that the CCMEO is operating in compliance with the national standards.

Funding Prospectus

Funding will not be expected beyond one year. Future funding will be awarded through a Notice of Funding Opportunity.

Past Performance

The Cook County Medical Examiner's Office was awarded \$31,415 in grant funds for fiscal year 2017 to implement the Document Management Software Installment Program. Coverdell grant funds were to be utilized to pay for the installation of a cloud-based Document Management Software Program for document control,

training documentation, method validation tracking in toxicology, corrective action and root cause analysis progress, proficiency test tracking in toxicology, and audit/accreditation documentation. The implementation of this program would improve the organization of documents, simplify document access, and document updates within all departments of the CCMEO, and it would satisfy the International Organization for Standards (ISO) Document Control requirements which would help maintain future accreditation status of the Cook County Medical Examiner's Office. The Document Management Software Installment Program will be procured through an amendment of an existing Cook County contract and the amendment is awaiting County board approval in November 2017; hence, the grant money has not yet been spent.

Budget Detail

Modifications to data entry/retrieval for current LIMS (\$165/hr x 48 hrs)	\$7,920
Project management for integration of CCMEO's LIMS with outsource toxicology laboratory (\$165/hr x 43 hrs)	\$7,095
Develop activities related to CCMEO/toxicology laboratory interface (\$165/hr x 57 hrs)	\$9,405
Testing and approval of CCMEO/toxicology laboratory interface (\$165/hr x 24 hrs)	\$3,960
Total:	\$28,380

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Program Name: National Forensic Sciences Improvement Act - DuPage County Crime Lab

Funding Source: FFY 17 National Forensic Science Improvement Act: \$28,449.00: No match requirement

Agency Budget: \$285,789

Request Type: Formula Direct Request

Program Description

The Paul Coverdell National Forensic Sciences Improvement Act program provides funding to improve the quality and timeliness of forensic science services. This will be achieved through support of accreditation fees and purchase of proficiency tests. Purchases of equipment and supplies will support the laboratory's continued commitment to quality and improving capacity enhancement. Funds will be used to send staff members to two separate training events. This will assist staff members in performing their duties and facilitate transfer of current and applicable information in the industry back to staff in our laboratory.

Program Activities

The funding will support maintaining laboratory accreditation and ensuring quality of testing through proficiency testing at the DuPage County Crime Lab. Purchase of equipment will enable increasing safety and quality measures available for staff working with suspected synthetic opioid submissions. Funding will also support continuing education of both technical and administrative matters and will enable the laboratory to address emerging issues for forensic science service providers. The program will enable the purchase of equipment to increase throughput of samples in drug chemistry.

Goals

The laboratory will purchase a self-contained chemical hood and table that will increase safety and quality measures for staff by providing a dedicated and enclosed space for the examination of evidence suspected to contain synthetic opioid submissions (e.g. fentanyl, fentanyl-derivatives, carfentanil) that pose a significant health risk to the analyst. The laboratory will purchase a 150 sample capacity auto-sampler tray for one GC/MS dedicated to drug analysis, this tray will replace a tray with a current capacity for 16 samples thus increasing higher throughput of samples outside of working hours. The laboratory will purchase proficiency tests to enable demonstration of continued staff competency and will pay for continuing accreditation fees. Additionally, funding will maintain and improve quality by providing continuing education to four members of staff.

Priorities

The funding provided meets the Authority's priorities by providing equipment to improve the timeliness and quality of examinations, providing training to address emerging forensic science issues and providing funding to improve the quality of laboratory services through maintaining accreditation status.

Funding Prospectus

Funding is being renewed due to a successful track history. In FY16, three staff members attended two training events and one of two pieces of equipment have been purchased. The second piece of equipment is in the procurement process. Additionally, funding was used for the annual accreditation fee and proficiency tests.

Future funding will be awarded through a Notice of Funding Opportunity.

Past Performance

The Authority has no concerns regarding this grantee's past performance.

Budget Detail

Travel: Two staff members to attend training at ASCLD 2018 meeting	\$2,236
Travel: Two staff members to attend training at MAFS 2018 meeting	\$1,342
Equipment: Agilent 7693 Tray & Installation	\$10,200
Equipment: Self-contained chemical hood and table	\$5,694
Contractual: Accreditation Fee	\$2,100
Contractual: Proficiency Tests	\$3,317
Contractual: Training/Registration ASCLD	\$1,600
Contractual: Training/Registration MAFS	\$1,960
Total:	\$28,449

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

<u>Program Name:</u>	Illinois State Police DiscovIR Purchase
<u>Funding Source:</u>	FFY17 National Forensic Science Improvement Act: \$199,145.00; No match requirement
<u>Agency Budget:</u>	Illinois State Police overall budget \$573,237,000. (Forensic Sciences Command has not had a budget since June 2015.)
<u>Request Type:</u>	Formula grant

Program Description

This grant will allow an Illinois State Police purchase of a DiscovIR system. This is a new technology that has the ability to concentrate and separate a drug from its components using a gas chromatograph and then determines structural information using infrared spectrometry. This instrument will allow the drug chemistry section to detect low level drugs, drug isomers, designer drugs, and drugs that are mixed with substances that interfere with the identification of drugs in criminal cases.

Program Activities

Illinois State Police wishes to purchase a gas chromatograph with a DiscovIR attachment. The DiscovIR-GC enables the coupling of gas chromatography to infrared spectroscopy (IR) for the separation and identification of low concentrations of molecules including controlled substances and hazardous materials. The instrument uses direct deposition /solid phase IR technology to allow detection of substances such as synthetic cannabinoids in the parts-per-billion range. This instrument is a new technology to Illinois State Police and is emerging forensic science technology designed to improve the quality of the analysis provided to law enforcement agencies.

Goals

This funding will increase ISP's ability to identify designer drugs or trace levels of drugs. This will be achieved by the purchase of a DiscovIR system from this grant. Once validated, the DiscovIR will be a tool in the identification of synthetic cannabinoids, designer drugs, and trace substances found at crime scenes, such as illegal methamphetamine laboratories.

Priorities

The National Forensic Sciences Improvement Act authorizes funding to improve the quality, timeliness, and credibility of forensic science services for criminal justice purposes. The DiscovIR system will directly improve the quality of the results being provided in difficult analyses and improve the credibility of reports being issued on designer and synthetic drugs. ISP does not have this system so its addition will enhance results being

provided to the criminal justice system. This meets ICJIA's commitment to making advances in the criminal justice system. This will aid in the investigative information offered to law enforcement agencies.

Funding Prospectus

The Illinois State Police (ISP) does not intend to use this funding past 1 year. This is a single purchase where the approval process has already started. Because ISP approvals are lengthy to purchase major equipment, anticipated purchases from grants are started at the time the grant application is submitted. This allows the ISP process to be completed without jeopardizing the timeline of the grant. If the grant is not funded, ISP can stop the approval process without issue.

Past Performance

For the FFY16 NFSIA, ISP was able to place orders for all items listed on the grant within the first two months of receiving the grant. Once all goals were completed for the 2016 NFSIA grant, ISP determined there was \$7,869 remaining in grant funds. In July, 2017 a request to revise the budget was done to replace two broken balances and a broken camera lens.

There have been no reporting or performance issues with this grantee.

Budget Detail

Equipment - DiscovIR-GC for the Springfield Laboratory	\$199,145
Total:	\$199,145

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Program Name: **2017 National Forensic Science Improvement Program - Northeastern Illinois Regional Crime Lab**

Funding Source: **FFY17 National Forensic Science Improvement Act, \$28,449.00: No match requirement**

Agency Budget: **\$2,456,008**

Request Type: **Continuation**

Program Description

The main emphasis of the Northeastern Illinois Regional Crime Lab's program will concentrate on addressing the backlog in latent prints with overtime funds. Historically, submissions are heaviest during the summer. Overtime is the best way to address spikes in case submissions. The grant will also support fees needed for accreditation.

Program Activities

The funding will support the reduction of case backlogs in the Northeastern Illinois Regional Crime Lab latent print section of the lab as well as defray costs associated with maintenance of staff accreditation.

Goals

Goal	Objective	Performance measure
Cover staff overtime needed to address latent prints and firearms processing backlogs.	Document the cases worked on overtime.	125 firearm and 125 latent print cases.
Maintain accreditation.	Support costs associated with accreditation.	Dues are paid with grant funds.

Priorities

This Northeastern Illinois Regional Crime Lab program addresses the National Forensic Science Improvement Program priority of eliminating a backlog in the analysis of forensic science evidence and maintain accreditation.

Funding Prospectus

Future funding will be awarded through a Notice of Funding Opportunity.

Past Performance

OBJECTIVES	PERFORMANCE INDICATORS/MEASUREMENTS
1. To use overtime hours, (186 hours in drugs & toxicology, 147 hours in latent print and 147 hours in firearms), to reduce the latent print, drugs/toxicology and firearm testing back logs	<ul style="list-style-type: none"> ➤ # of latent print cases at the start of the grant period: 225 ➤ # of latent print cases at the end of the grant period: 278 ➤ # of drugs/ toxicology cases at the start of the grant period: 274 ➤ # of drugs/toxicology cases at the end of the grant period: 111 ➤ # of firearm cases tested at the start of the grant period: 208 ➤ # of firearm cases tested at the end of the grant period: 124 ➤ # of overtime worked: 443 (Keel: 209, Adams: 209, Romano: 25) ➤ Backlog at the start of the grant period: 707 ➤ Backlog at the end of the grant period: 513
2. Maintain accreditation by paying the annual accreditation fee for the lab	<ul style="list-style-type: none"> ➤ 11/17/2016 \$14,517.73 Check #27786 ➤ Accreditation through ANAB

No performance or reporting issues have been reported.

Budget Detail

Personnel	\$27,497
Contractual Services	\$952
Total:	\$28,449



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MEMORANDUM

To: Budget Committee Members

From: Kevin Givens, Associate Director, Federal & State Grants Unit

Date: November 16, 2017

Subject: **FFY16 Victims of Crime Act Plan Adjustment**

This memo describes Victims of Crime Act (VOCA) Plan Adjustments for federal fiscal year 2016.

RECOMMENDED DESIGNATION

Victims of Crime Act: Community Violence

In keeping with the priorities identified by the Victim Services Ad Hoc Committee, staff recommends designating \$999,506 in FFY16 VOCA funds to the Hekton Institute's Healing Hurt People (HHP-C) program that combats community violence. At the October 25, 2017, Budget Committee meeting the Budget Committee acted to defer consideration of this designation until this meeting because legal issues with the agreement were still unresolved at that time. Please see the attached Grant Recommendation Report for more information.

VOCA Community Violence Program NOFO Summary:

Funding Information: The purpose of this Notice of Funding Opportunity is to fund direct services for victims of community violence.

Program Design: Program Design Requirements

1. Core Direct Services. The applicant agency is expected to provide the following services:
 - a. Crisis Intervention
 - b. Case Management Refers to assisting victim(s) in identifying and achieving their needs and goals; including but not limited to:
 - o Assessment and development of service plan to facilitate a client's progress
 - o Information and referral to needed services
 - o Advocacy:
 - o Ongoing emotional support
 - c. Individual Counseling:
 - d. Therapy for minor victims of community violence.

An applicant agency interested in serving adult victims is expected to provide at least one of the following additional services. Additional service can be provided in one of three ways: 1) An applicant agency can provide the service itself with funds outlined in its proposed budget; 2) The applicant agency can subcontract

for specialized professional services at a rate not to exceed a reasonable market rate; or 3) The applicant agency can provide a Letter of Partnership indicating a collaborative partner agency will provide the service and request no funds. Letter(s) of Partnership must be included with the application.

- a. Group Support: Refers to the coordination and provision of support group activities including self-help, peer, and social support. The group activities can also include skill building development to address physical, psychological and interpersonal impacts of victimization.
- b. Therapy. Refers to intensive professional psychological/psychiatric treatment, including evaluation of mental health needs, through evidence-informed, developmentally-appropriate individual, family or group therapy that addresses the impact of the victimization. Therapy should be trauma focused where available and provided by licensed professionals.
- c. Substance Abuse Counseling- Refers to out-patient treatment for alcohol and drug abuse directly related to the victimization. Treatment must be provided at a licensed treatment facility and/or by a licensed or certified professional.

The total dollars request from the received applications: \$11,535,952

Total number of applications received: 23 (13 designations were made at the October 25, 2017 Budget Committee meeting.)

Location of applicant programs: Central Region (1); Collar Counties (1); Cook County (8); Multi-Region (2); Northern Region (2)

Type of Service Proposed: Crisis Intervention, Case Management, Individual Counseling, Therapy for minor victims of community violence, Group support therapy and Substance Abuse Counseling

Number of services proposed: 6

Number of designations approved: 14

Balance of funds available for future designations for this scope of services; None. No future funding opportunities for this scope is planned.

Staff will be available at the meeting to answer any questions.

BUDGET COMMITTEE GRANT RECOMMENDATION REPORT

Program Name: Community Violence / Hektoen Institute

Funding Source: VOCA FFY16: \$999,506, Match: \$249,877 Over-Match \$386,290

Agency Budget: \$30,102,918 (SFY16)

Request Type: Funding Opportunity #1474-337

Program Description

Hektoen Institute oversees the Healing Hurt People-Chicago (HHP-C), a hospital-based violence intervention program (HBVIP) serving patients under 19 (and seeking to expand to serve young adults ages 19-30) with community violence-related injuries at the Stroger Hospital (Stroger) Cook County Trauma Unit (CCTU) and the University of Chicago Medicine (UCM) Comer Children's Hospital (Comer). CCTU and UCM serve the South and West Sides of the city, racially and economically segregated areas disproportionately impacted by gun violence. The neighborhoods served by CCTU and UCM are home to a drastically underserved population facing high rates of poverty. Due to the prevalence of violent crime, the day-to-day lives of many residents of these areas are shaped by community violence.

Program Activities

HHP-C core direct services are delivered by trauma intervention specialists (TIS) who begin their work with patients as early as possible after identification, ideally in the hospital or just after discharge. HHP-C team members and other hospital staff monitor incoming traumas at CCTU and Comer to identify patients with violent injuries. HHP-C staff conduct outreach activities to violently injured youth and their families in the aftermath of violent injury, often as they are being treated in one of the trauma centers. HHP-C provides crisis intervention, emotional and spiritual support, psychoeducation about trauma, tools for coping with trauma reactions, safety and needs assessments, and practical assistance such as crime victim compensation information. For patients and families who elect to participate in the program following hospital discharge, TIS begin to identify initial goals for their work together through in-depth psychosocial assessments of: family structure, work/education history, ACEs, substance use, safety, criminal justice involvement, PTSD and depression. Intensive case management (ICM) is provided, offering long-term, high-intensity support in the client's environment, working toward mutually agreed upon goals and promoting trauma recovery. ICM includes advocacy, mentoring, information/referral to needed services, and ongoing emotional support within the context of a therapeutic model of care designed to address the complexities of past and ongoing trauma exposure.

Goals

The proposed plan includes expanding upon HHP-C's current focus serving violently injured youth ages 18 and younger to serve young adults ages 19-30. Services to young adults will be implemented initially at CCTU, with a planned expansion to the Adult Level 1 Trauma Center at UCM in the Spring of 2018.

Priorities

The program supports priorities #3 Core Services, #5 Underserved Victims, #9 Long-term Needs, and #10 Community Violence, established by the Victim Services Ad Hoc Committee in January 2017.

Funding Prospectus

ICJIA staff expects to fund these programs for three years. Staff will analyze the program to ensure it is meeting its goals and objectives prior to determining whether another two years of funding will be granted.

Past Performance

N/A. New funding.

Budget Detail

Personnel	\$423,330
Fringe Benefits	169,332
Travel	39,131
Equipment	33,800
Supplies	4,000
Contractual	192,754
Indirect Costs	137,159
Total:	\$999,506